

Wimco Realty Rentals, Inc  
130 Mary Esther Blvd  
Mary Esther, FL 32569  
(850) 244-1145



## Move out Procedures:

You will need to give a full calendar months' notice (from 1<sup>st</sup> to 31<sup>st</sup> of one month) that you intend to vacate, to the property manager. This means if you are moving out any day in June, you'll need to give notice by May 1 (May 1-30 = calendar month). You can do this by filling out the following form and emailing it to [PM2@wimcorealtyrentals.com](mailto:PM2@wimcorealtyrentals.com) or by emailing the information on the form to the property manager at [PM2@wimcorealtyrentals.com](mailto:PM2@wimcorealtyrentals.com). **Without proper notice you will be required to pay rent after vacating the premises.** You can always call or email the property manager with any questions.

30 days after vacating the property, a certified letter will be mailed **to your new address, if provided or to the last address on file**, with security deposit funds less any charges.

Wimco Realty Rentals, Inc.

**Notice of Intent to Vacate**

Wimco Realty Rentals, Inc.  
130 Mary Esther Blvd  
Mary Esther, FL 32569  
(850) 244-1145



Date of Notice: \_\_\_\_\_

Resident Name: \_\_\_\_\_

Resident Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

I/We, the residents of the above listed property, hereby give you this Notice that I/We intend to vacate the property on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

I/We have completed the term of my/our lease agreement.

I/We have not completed the term of my/our lease agreement.

I/We are vacating because \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

My/Our forwarding address is:

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (ZIP) \_\_\_\_\_

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Resident Signature